

14 NOV 1983

MEMORANDUM FOR: Chief, Plans and Programs Staff, OL

STAT FROM:

Chief, Printing and Photography Division, OL

SUBJECT: DCI's Annual Report to Congress

REFERENCE: Memo for Multi Addressee, from C/P&PS/OL,  
Same Subject, dtd 27Oct83, OL 4257-83

1. Per your request in the referenced memorandum, outlined below is Printing and Photography Division's (P&PD) contribution for the Office of Logistics (OL) input for the DCI's Annual Report to Congress.

2. During 1983, P&PD experienced a six percent increase in printing requests and a five percent increase in photography requests. These additional customer requests accounted for some significant increases in production. For example, printing impression production increased two percent or 400,000 impressions; document copying increased 22 percent or 4.1 million pages; color photographic print production increased 21 percent or 52,000 prints; and computer graphics 35mm slide production increased 29 percent or 1,900 slides. As in the past, support to the DDI has required a large portion of P&PD resources. In 1983, over 50 percent of P&PD resources were used to support DDI requirements. In order to provide enhanced support to DDI Finished Intelligence production requirements, P&PD has contracted for a major expansion hardware/software upgrade to the Electronic Text Editing and Composition System (ETECS). Additionally, a Division initiative has begun for the establishment of an Agency-wide Automated Publishing Network (APN). This initiative calls for the electronic creation and merging of both graphic and textual material to fully made up pages and their digital transmission direct to a laser printing platemaker. As part of this initiative, P&PD has already acquired a laser platemaker and a black and white and color laser photographic scanner, and has sent a request for proposal to prospective vendors for an automated page makeup system. The proposed system will be electronically connected to users through the Agency's IBM/VM main frame computer system. During 1983, P&PD also acquired a 50-inch two color printing press to be used primarily to support DDI requirements for printing large color map and briefing aids. Enhancements/upgrades were made to Division computer graphics equipment which allowed for faster response and more capability to support these ever increasing

requirements. An Ilford color camera/processor was acquired to give customers almost immediate response on color prints and/or vugraphs copied from originals. Some specific production performance achievements are outlined below.

State Department Support: P&PD continues to support the State Department litigation against Canada before the International Court of Justice by producing the Gulf of Maine Counter-Memorial. The Counter-Memorial consisted of seven volumes which totaled approximately 1,500 pages of text, 200 tabs, and 150 multi-color maps and graphics. Also produced were 500 perfect bound and 50 case bound copies of each volume.

Congressional Budget Justification Books (CBBJ's): Nineteen hundred and eight-three was the fifth year that P&PD produced the Intelligence Community's CBBJ's. This year's volumes and annexes totaled 3,200 pages, a 12 percent increase over last year. A total of 1,700 volumes were produced.

Increased DDI Production Support: P&PD responded to a 33 percent increase in intelligence production in 1983. The 1982 increase of 25 percent was largely due to increased National Intelligence Estimate (NIE) activities. However, the 1983 increase is the result of overall increased intelligence production especially in the area of multi-color maps, charts, and graphics.

CIA Bio Program: P&PD, in conjunction with the Office of Central Reference, has converted the CIA/DDI's Biographic Program from typewritten reproduction to a high quality typeset product. Data is captured from word processors via P&PD's ETECS Center for overnight processing. The current production is averaging 26 biographics each night.

Increased DDO Production Support: P&PD responded to a 60 percent increase in production (resource hours used) in 1983 compared to 1982. Approximately half this increase was due to producing a larger number of unusual and more complex items (i.e., hard binding, difficult sizes, special papers, and color separations) while the other half was due to increased volume of production requested.

Computer Graphics Support: P&PD's Design and Presentation Center color slide production increased to 6,864 in 1983 compared to 4,920 produced in 1982. Additionally, 3,477 slides were produced for users of the Agency Disspla/Tellagraf graphics software system

Color Photography Production Increase: The production of color photography items (prints, slides, etc.) continues to increase. There was a 21 percent increase in 1983 compared to 1982. For the past two years (1982-83), there has been an overall color photography production increase of 43 percent.

3. In addition to specific production support requirements, P&PD has reached agreement with the Foreign Broadcast Information Service for the takeover of their Joint Publications Research Service printing production responsibilities. This action will consolidate a small Agency printing operation into the P&PD Printing Plant and provide for more effective personnel, equipment, and space utilization. During 1983, P&PD also assumed responsibility for the audio visual and teleproduction support for the Agency Headquarters Auditorium functions. In March 1983, P&PD developed and implemented an Agency-wide program for the acquisition inventory and maintenance of television production equipment.

4. In an effort to improve employee morale, productivity, and quality of work life, P&PD began a Quality Circles Pilot Program in 1983. A final evaluation on the pilot program is due in early 1984. Preliminary indications are that the program has been successful.

5. As in years past, P&PD continues to support both internal and external printing and photographic production requirements. Although most support is internal, P&PD has provided notable support to the Department of State, the National Security Agency, the Department of Justice, and other executive agencies. The Division continues to enjoy excellent relations with customers and strives to satisfy requirements in a responsive timeframe with quality products.

6. If you have any questions regarding this memorandum or require additional information, please contact [redacted]

STAT

STAT